

## The Erickson School's Process to Consider, Approve, and Award Scholarships to Its Students

The following procedure is to be used to apply for scholarship funding from The Erickson School. All offers of tuition support by the school will be made in writing as described below, and the written notification of an award represents only the commitment of The School to provide its scholarship funds. Any conversations about possible scenarios are for discussion purposes only and are not to be taken as binding agreements between the School and a student.

## The Admitted Student Must Initiate the Request for Scholarship Assistance to the School's Scholarship Committee in Writing.

Following the receipt of an admission letter to the program, a student may request in writing that the Erickson School's Scholarship Committee consider him/her for an award of a scholarship. The student may do this by completing the respective Graduate or Undergraduate form, and forwarding to Galina Madjaroff by fax (443-543-5648) or email (galina1@umbc.edu).

The application seeks documentation of the results of the student seeking all possible sources of financial support including employer funding, student loans, and their own ability to pay. In addition, the application requires the submission of a one-page statement specifying the reasons the applicant believes he/she is deserving of financial support by the School. These reasons should include but not be limited to a description of his/her academic/professional accomplishments, the anticipated contributions he/she expects to make to the educational process, to peer learning, and to furthering the future and the mission of the Erickson School, as well as a justification of the need for financial support.

The applicant should also include his/her efforts to secure funding from other sources including support from an employer, loans, etc.

## The Erickson School's Scholarship Committee Will Formally Review and Decide on All Scholarship Requests.

The Scholarship Committee is a standing committee chaired by the Graduate and Undergraduate Program Director. Faculty makes up the rest of the committee's membership.

It will consider all written requests for scholarship assistance and respond in writing to the applicant. The Committee may, if the need arises, designate one or more of its members to speak with the applicant to clarify information related to the scholarship application.

If a scholarship is offered, the committee's letter will include the amount and the schedule of the support to be offered. It will also require the applicant to respond in writing within 15-days whether she/he will accept the terms of the scholarship offer.

The applicant's written acceptance of the committee's offer of scholarship triggers action by the School and the University to adjust billing for tuition & fees for the student.

This scholarship application and approval process is approved.

Dean, the Erickson School

Date: <u>2/23/10</u> Date: <u>1/8/18</u>